

Iowa Association of
Family, Career and Community Leaders of America
Part-time Position Opening
State Officer Coordinator

DATE: August 20, 2010

DEADLINE: **September 15, 2010**

Primary responsibility will be to oversee and coordinate the leadership activities of the state executive council through state officer training, regular executive council meetings/workdays, team building activities, and general communication with state officers, state staff, and FCCLA Board of Directors throughout the fiscal year running September 1 through August 31.

Other responsibilities include preparing officers for State and National Leadership Conferences and IFCSEP Conference by assisting in coordination of activities for the state conference, managing the election process of new state officers, attending and overseeing state officers during national conference, organizing officers to attend IFCSEP State Conference, and developing an FCCLA presentation for the IFCSEP conference.

Candidate must be highly motivated, a self-starter, mission-driven, and a strong leader possessing experience working with youth. This individual will be overseeing students ages 16-18, and must be comfortable disciplining and teaching students lifelong leadership skills.

This is a contract position for fiscal year September 1 – August 31, 2010.

COMPENSATION: \$2100 for this contract year with potential for increase after proven performance

APPLICATION PROCESS: Submit resume, cover letter, and 3 references to Betsy Ratashak, Iowa FCCLA Board of Directors, ratashakb@gilbert.k12.ia.us